

**NOTICE OF INTENTION TO SOLICIT**

To Appeal or Solicit for  
Charitable Purposes in the  
UNINCORPORATED Portions of the  
COUNTY OF LOS ANGELES  
**BUSINESS LICENSE COMMISSION**  
374 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles CA 90012  
**Telephone: 213/974-7691**

ALL QUESTIONS MUST BE ANSWERED, PLEASE TYPE OR PRINT.

(Los Angeles County Code, Volume 3, Title 7, Chapter 7-24 requires that this Notice of Intention to be filed at least 30 days prior to beginning your solicitation or advertisement for your fund-raising activity. No advertisement or solicitation may begin until this office has issued an Information Card. "No" or "None" may be written where appropriate on this form. Additional Information may be added on separate sheets; however *do not* add separate sheets in lieu of answering the questions on this form.)

1. FACE CENTER, INC When organized: 2013  
(Full Name of Organization) Incorporated: 10-15-11  
Yes No
2. 18320 HIAWATHA ST PORTER RANCH CA 91326  
(Address: Street, City and Zip Code) (Telephone - Daytime) (818) 675-8289
3. TRACY MULDRAW +muldrow@msn.com  
(Name of Person in Charge of Appeal -- Address and Zip Code) (Telephone - Daytime and E-mail Address)
4. TO CONDUCT OR SOLICIT: Youth Empowerment DAY  
(If only to solicit funds, it would be a **General Appeal**, if a specific event, state type of event)
5. **WHERE and WHEN** this fund-raising activity will be held: Reseda Church  
7806 Reseda Blvd Reseda CA (If specific event, exact dates)
6. Solicitation/Advertisement starts when issued; ends 4-23-2017  
(Specific date, or when issued) (Last day of specified event)
7. **SPECIFIC** Purpose of this Solicitation: to help at risk kids
8. **ANTICIPATED** Gross Goal (**Before** deducting expenses): \$ 2,000.00 \$ \_\_\_\_\_ \$ \_\_\_\_\_  
(LOCAL) (STATE) (NATIONAL)
9. If this solicitation or activity is conducted on behalf of another organization, give its name and address and enclose a copy of a letter of authorization from organization(s). \_\_\_\_\_
10. Solicitation/Advertisement to be made by means of (indicate by checking below):  
(☒) Volunteer Solicitors (☐) Box Office Sales (☒) Posters (☒) Bulletins  
(☐) Paid Solicitors (☒) Telephone (☒) Newspapers  
(☒) Personal Approach (☒) Radio/Television (☒) Mail  
Other \_\_\_\_\_ methods \_\_\_\_\_ (specify): \_\_\_\_\_
11. Admission: \$ none Tickets none Invitations none No. Printed none  
Numbered \_\_\_\_\_

**SPECIFY** PER PERSON  
PER COUPLE

Selling prices: (Ads, cookies, etc.) 10.00 - Food

Cost of Carnival Tickets: \$0.00

Games: \$10.00

Rides: \$10.00

12. Itemized list of *ANTICIPATED* expenses to be incurred in conducting this solicitation only:

Salaries	_____	Printing Advertisement	<u>50.00</u>
Solicitors	_____	Stationery/Postage	_____
Managers	_____	Prizes	<u>100.00</u>
Promoters	_____	Cost of Merchandise	_____
Other	_____	Refreshments/Meals	<u>200.00</u>
Rents	<u>100.00</u>	Miscellaneous:	_____
Music	_____	(Specify)	_____
Telephone	_____	<b>ANTICIPATED TOTAL</b>	<b>\$ <u>450.00</u></b>

13. a. 22.50% Percent (anticipated) of gross contributions for expenses (divide gross goal --Item No. 8-- into expenses ---Item No. 12.---)
- b. 77.50% Percent (anticipated) of gross contributions to be used as specified in application (subtract percent for expenses --- 13. a. --- from 100%)
- c. 0% Percent of the proceeds to be used outside of Los Angeles County and specify where it will be use (If applicable)

**NOTE: PLEASE BREAK ALL PERCENTAGES DOWN TO THE NEAREST TENTH.**

14. I the signer of this Notice of Intention, attach hereto copies of the following as required:
- Articles of Incorporation and/or Bylaws of this organization (**BOTH** if group is incorporated)
  - Names, Titles and Terms of Offices for two Officers of this organization
  - Current Financial Statement (treasurer's report, audit, etc.)
  - A statement of any and all agreements or understandings made or had with any agent, solicitor, promoter or manager of this solicitation, or a copy of such agreement or understanding, if it is in writing.
  - Tax exemption certificate. State & Federal

(Items a, b, c and e above must be submitted. If items c or d do not apply to your group, indicate "none")

I have read and understand the provisions of Los Angeles County Code, volume 3, Title 7, Chapter 7-24 and before authorizing any person to solicit, I will require the solicitor to read Sections 7-24-010 to 7-24-400 of said Ordinance.

Within 30 days after the completion of the solicitation, I will submit the Report of Results of Activity form to the Business License Commission, indicating all receipts and expenditures of this appeal/activity.

**PLEASE PRINT NAME AND THEN SIGN. AN OFFICER OF THE ORGANIZATION MUST SIGN.**

"I declare under penalty of perjury under the laws of the County of Los Angeles and the State of California that the foregoing is true and correct."

[Signature] president

(Signature and Title)

18320 HIAWATHA ST PORTER RANCH, CA 91326

(Complete Address)

(818) 675-8289

Daytime Telephone Number

3-20-16

Today's Date

**NON-COMPLIANCE WITH, OR VIOLATION OF, LOS ANGELES COUNTY CODE, VOLUME 3, TITLE 7, CHAPTER 7-24, IS A MISDEMEANOR PUNISHABLE BY A FINE OR IMPRISONMENT -- OR BOTH.**

**IMPORTANT REMINDER:** A current list of officers and a current financial statement or audit must be sent at least once annually to keep your file updated. Other documents are not necessary unless they have new or additional information, or amendments.

Please give the name and telephone number of a person that we may contact for questions regarding the "NOTICE OF INTENTION" application.

Name: \_\_\_\_\_ Telephone No. \_\_\_\_\_